



COMMONWEALTH of VIRGINIA

DEPARTMENT OF TRANSPORTATION

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Stephen C. Brich, P.E.
Commissioner

June 2, 2020

MEMORANDUM

TO: DBI
AECOM
HDR
USF
District Engineers
District Construction Engineers
District Maintenance Engineers
Regional Operations Directors

FROM: Toya Peterson, Director Administrative Services Division 

SUBJECT: COVID-19 / Coronavirus – Potential Impacts to Department Contractors Update

The Department has heard from many of its contractors regarding potential impacts to their operations in the event that the COVID-19 / Coronavirus outbreak around the world or here in the Commonwealth disrupts their supply chains, impairs their labor forces, or causes suspensions of work or quarantines.

The Department is well aware that the COVID-19 / Coronavirus may have direct or indirect impacts to existing and future construction contracts. Such impacts will likely vary from one contract to another and, therefore, the Department is prepared to address these impacts on a case-by-case basis. Specifically, the VDOT Road and Bridge Specifications authorize contract modifications and time extensions, which the Department can use to provide appropriate contract adjustments to address the impacts to construction attributable to the COVID-19 / Coronavirus.

In the event the COVID-19 / Coronavirus has wide-spread impacts on the Department's contracts, the Department will issue statewide guidance to its contractors. The exact nature of the guidance will depend on the severity of the impacts to construction throughout the Commonwealth. At the present time, contractors should closely monitor projects for impacts of the virus on ongoing and future work activities, suppliers and delivery dates of materials and equipment, subcontractors, and labor forces. Contractors should notify the Department's projects staff promptly if they have any reason to believe that the Project may be impacted by the COVID-19 / Coronavirus.

The Department will continue to closely monitor developments, take action as needed, and keep the contracting community informed as plans evolve. You can learn more at the Virginia Department of Health and the Federal Centers for Disease Control.

Most importantly, the contracting community needs to do what they can to prevent the transmission and spread of the COVID-19 / Coronavirus and reduce any disruption to their construction projects. If they have not already done so, the Department recommends that all contractors increase their supply of sanitization and cleaning materials at their projects. In addition, everyone should practice these healthy habits:

1. Stay home if you feel sick.

- Avoid close contact with others and seek medical treatment if necessary.
- If you have a fever, stay home until you are fever-free for at least 24 hours without the use of fever-reducing medications.
- Clean and disinfect frequently touched objects and surfaces.

2. Practice good hand hygiene

- Wash your hands with soap and water for at least 20 seconds.
- Use an alcohol-based hand sanitizer if soap and water are not available.

3. Practice good coughing and sneezing etiquette

- Cover your mouth and nose with a tissue when you cough or sneeze.
- Put your used tissue in a wastebasket.
- If you don't have a tissue, cough or sneeze into your upper sleeve—not your hand.

4. Avoid touching your eyes, nose, and mouth.

5. Social Distancing

- Stay at least 6 feet (about 2 arms' length) from other people
- Do not gather in groups
- Stay out of crowded places and avoid mass gathering

6. Face Coverings

- In the event of an impractical situation or emergency where social distancing is impossible to achieve, a cloth face covering is required (in-person meetings where social distancing is not possible, riding in vehicles with others, anytime indoors in a public building, etc.).