

June 22, 2021

## **I-64 Hampton Roads Express Lanes (HREL) Segment 1**

### **CONFLICT OF INTEREST**

In support of the Design Build solicitation for the I-64 HREL Segment 1 (“Project”), the Virginia Department of Transportation (VDOT) is developing a list of firms who may be considered to have a real or perceived conflict of interest due to their involvement on I-64 HREL Segment 4C, Segment 1 and/or HRBT projects. Consistent with VDOT’s Organizational Conflict of Interest policy noted below, if your firm (prime or subconsultant) was/is involved in the above projects, you shall **submit a request to VDOT for a Conflict of Interest Determination prior to being included on Offeror’s team for this Project.**

The Conflict of Interest determination will be made in accordance with the Department’s policy.

This policy is available at the following link:

[http://www.virginiadot.org/business/resources/APD\\_Docs/APD\\_Office\\_Page/IIM-APD-2.2\\_Final\\_11-9-2017.pdf](http://www.virginiadot.org/business/resources/APD_Docs/APD_Office_Page/IIM-APD-2.2_Final_11-9-2017.pdf)

In accordance with the policy, **each Offeror shall conduct** an internal review of its current affiliations **and shall require its team members** to identify potential COI or a real or perceived competitive advantage relative to the anticipated procurement. Offerors are notified that prior, existing and future contractual obligations between an organization and a federal or state agency relative to the proposed procurement or VDOT Design-Build program may present a COI or a competitive advantage.

Please note that the Conflict of Interest Determination request must include specific information in sufficient details for VDOT to make an accurate and timely determination. The request must include but not be limited to: **firm’s role (prime or subconsultant including contract information), work performed, timing and/or the completion of the work product, nature of work, co-location of staff providing services, and availability of work product to be shared among competing Offerors.**

**Note that a firm should not assume that a previous Conflict of Interest determination for the Segment 4C project is applicable to this Project.**

All requests must be submitted to the VDOT’s Point of Contact for the Project (Bryan Stevenson, P.E., DBIA, [Bryan.Stevenson@VDOT.virginia.gov](mailto:Bryan.Stevenson@VDOT.virginia.gov)) before **August 25, 2021.**